

# canadianstage

**POSITION TITLE:** Dramaturgy Intern (Student Position)  
**STATUS:** Part time, 16 hours per week for 20 weeks  
**START DATE:** Week of Nov 26, 2018 (Interviews will take place the week of Nov 19, 2018.)

## THE POSITION

Canadian Stage, one of Canada's leading professional non-profit theatres, is searching for a Dramaturgy Intern (Currently enrolled in a related college or university program) to join the artistic team. Reporting to the Dramaturg & Artistic Associate, Birgit Schreyer Duarte, this Intern position offers an excellent opportunity to be exposed to the overall artistic activities of a large theatre organization, but will have a strong dramaturgical focus.

## KEY RESPONSIBILITIES

Main activities include tasks related to season programming (researching and evaluating new plays and projects, assessing touring productions for potential programming), and new play development (where applicable). If the internship falls into the production period of Canadian Stage, tasks may also include assisting in production dramaturgy (accompanying a production with research support and artistic feedback before and during the rehearsal phase). The successful candidate will also gain knowledge and experience in running Professional Development programs, such as the OAC's Recommender Grants for Theatre Creators program in which Canadian Stage participates as a third-party recommender and which fosters and supports theatre artists, both established and emerging voices. The successful candidate will also have the opportunity to shadow other activities in the artistic department, as they may also be asked to assist the larger artistic team when needed.

### Responsibilities Include:

- Assisting with the research and organization of prospective projects for upcoming seasons
- Processing new plays as they are acquired, entering them into the play library and archival system
- Reading and analyzing plays and discussing their programming potential with supervisor
- Conducting research on plays and playwrights, providing context and information on emerging work and artists both locally and internationally
- Attending play readings and workshop productions of new plays to foster the creation of new work, providing feedback as requested, to supervisor and/or creators (orally and/or written)
- Request scripts and videos from artists or their agents, follow up on previous communication
- File, evaluate and report on submissions to Canadian Stage as a recommender in the OAC's Recommender Grants for Theatre Creators program, in collaboration with supervisor
- Assisting with artistic staff's tasks as required, including assisting in opening night activities, Dora Award registration, etc.
- Documenting artistic activities, compiling feedback, and contributing to the reporting and evaluation of programs

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## **BENEFITS**

- Where appropriate, the Intern will have opportunities to participate in artistic program planning
- Regular one-on-one mentorship meetings with Dramaturg
- Opportunities to give and receive feedback in a supportive and educational environment
- Access to staff meetings, internal project screenings (where applicable), and informational meetings with Canadian Stage staff and affiliated artists
- Complimentary tickets to our 18/19 season and/or dress rehearsals
- Letter of reference

A \$ 500 honorarium will be provided.

## **QUALIFICATIONS**

Ideal Personal Qualities:

- Must be enrolled in a post-secondary program.
- Exceptional interpersonal, organizational and communication skills
- Intellectual curiosity, enthusiasm for the art form, eagerness to learn
- Full training is provided, but the successful candidate will at times work independently on assigned projects and therefore must be a self-starter
- Interest in theatre creation, season curating, script assessment, and artistic development
- Exceptional analytical skills in regard to assessing and discussing the merit of theatrical work
- A working knowledge of Toronto's professional theatre scene is essential
- Fluency in multiple languages is an asset
- Being enrolled in a course of study that involves interning at an arts organization is an asset but not required

## **APPLICATION PROCESS**

Please apply with a 1-page cover letter outlining your interest in the program, resume and three phone references by Friday, Nov 16, 2018 at 5:00pm by email to Birgit Schreyer Duarte, Dramaturg & Artistic Associate, and Scott Leaver, Intern Program Coordinator at [birgit@canadianstage.com](mailto:birgit@canadianstage.com) and [sleaver@canadianstage.com](mailto:sleaver@canadianstage.com)

Please note in your cover letter where you saw this posting.

We thank everyone who applies for their interest, but only candidates selected for an interview will be contacted. All applications are considered confidential. Canadian Stage is an equal opportunity employer. We welcome and encourage applications by people with disabilities and by people from all communities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

## **COMPANY OVERVIEW**

**Founded in 1987, Canadian Stage is one of the country's leading not-for-profit contemporary performing arts companies, sharing new, innovative stage work from Canada and around the world.** Canadian Stage produces and presents a vibrant hybrid of multidisciplinary performance that pushes the boundaries of form and style - integrating theatre, dance, music, multimedia and more.

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**Contextualizing great Canadian performance within an international conversation.** We are dedicated to reinforcing Toronto's position within an international cultural dialogue, by acting as a home, incubator and exporter of leading Canadian and global performance.

**Community & education.** Offering a range of education, artist training and community outreach programs, Canadian Stage is deeply committed to cultivating tomorrow's artistic innovators and audiences by engaging them in our contemporary artistic vision.