

canadianstage

POSITION TITLE: Shakespeare in High Park Sales Representative
STATUS: 12-15 hours per week
WAGE: \$14/hr + commission
DATES: July 2 to September 1, 2019 (Tuesday through Sunday)

POSITION SUMMARY

Canadian Stage, one of Canada's leading professional non-profit theatres, is searching for enthusiastic, outgoing and confident Sales Representatives at Shakespeare in High Park. Reporting onsite to the High Park Site Manager, this position is responsible for sales acquisitions with a subscription initiative.

KEY RESPONSIBILITIES

- Engage patrons in our High Park Amphitheatre prior to curtain to discuss the upcoming 19.20 season;
- Pitch, close and process subscription sales for interested patrons;
- Identify opportunities to improve service levels and make recommendations;
- Provide feedback to management with respect to client and patron comments;
- Prepares and submits final reporting;
- Other duties, as assigned

QUALIFICATIONS

- Interest in the performing arts, and/or arts education;
- Microsoft office knowledge;
- Excellent interpersonal skills;
- Strong organizational skills;
- Ability to work evenings and weekends;
- Ability to work in a fast-paced environment with many disruptions.

The physical demands of this position include:

- Constant standing and walking throughout shift;
- Occasional lifting and carrying up to 20 lbs;
- Frequent kneeling, pulling and lifting;
- Occasional ascending or descending stairs and ramps.

Total hours worked will not surpass 20 hours per week; however, this position requires a 6 day per week commitment (Tuesday through Sunday) starting July 2.

APPLICATION PROCESS

Submit a cover letter and resume by email to April Moon, Associate Director of Audience Services at amoon@canadianstage.com by **Friday May 31, 2019**. Please indicate **Application for Sales Representative** in the subject field.

We thank everyone who applies, but only candidates selected for an interview will be contacted. All applications are considered confidential. Canadian Stage welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

COMPANY OVERVIEW

Founded in 1987, Canadian Stage is one of the country's leading not-for-profit contemporary performing arts organizations. The company produces, presents, commissions, and collaborates with multiple partners on cross-disciplinary work with a focus on performance styles that integrate theatre, dance, film, visual arts and more. Sharing innovative and vibrant performance work from Canada and around the world, the company stages an annual season at three Toronto venues (The Bluma Appel Theatre at TOLive; The Berkeley Street Theatre; and the High Park Amphitheatre), in addition to running a series of artist training through our MFA in Theatre Stage Direction in collaboration with York University, RBC Emerging Artist Program, and TD Programs, Canadian Stage has established a distinct place within the national cultural landscape. Operating in the culturally vibrant downtown east end of Toronto, Canadian Stage is a home for new, challenging dynamic art forms, as well as an incubator and exporter of leading edge contemporary and multidisciplinary activity. For more information, visit www.canadianstage.com